



POLICY COMMITTEE MEETING MINUTES
Thursday, January 23, 2025
4:00PM

Committee Members: Ellen De Pinto, Chair
Pamela Cassidy, Beth Fiore, Linda Rad

Administrative Staff: Dr. Jonathan Hart, Superintendent
Jason Bohm, SBA/Board Secretary

1. Welcome Pam and Linda!

2. Goals Review:

3. Policy Review Rubric:

a. Policy Tracking Document - Dr. Hart and the committee reviewed a policy tracking document created by one of the committee members to help organize and keep track of the work the committee does on each of the district's policies. This tracking document will be available for future policy committees to continue to maintain the manual. The committee's goal is to review a new section of the manual at each meeting. Each section of the manual will be divided evenly between members giving each member a set of policies to review before the next meeting where they will discuss any necessary revisions.

b. Policy Review Rubric - Dr. Hart created a rubric to help guide the committee as they review each policy. The rubric will help determine if the policy is clear, applicable, supports current laws, statutes and code, up to date and meets the districts needs. The committee discussed strategy and tools to supplement the rubric for the review.

4. Key Communicators Meeting: One of the board and district goals is to enhance our communications with the larger community. A recommendation that came out of the communications survey last year was forming a key communicators group. This is an opportunity for the district to have back and forth communication with community stakeholders who are invested in the success of the district. The Superintendent will chair the group and may designate a chairperson for the group. Key stakeholders that may be invited to participate include alumni, parents, board of education member, education foundation/HSA member, education association leadership, current and retired staff members, students of the civics class, postsecondary partners, legislators, local business owners, the mayor, religious leaders, police chief, local media, realtors. Each meeting will include up to three topics, student or participant presentations, and a financial update will be provided annually. The group will meet at least three times per year at the district where light refreshments will be served. It is possible that some meetings may be virtual but the goal is to have them in person at a mutually agreeable date and time. Electronic invitations will be sent out to facilitate the collection of RSVPs. This will be a great way for the district to share news and accomplishments with the community and receive their important feedback.

5. Alert 234 (all related to the MOA with law enforcement): These policies help govern our relationship with our police department. The MOA changed so we need to update

our policies and regulations to reflect these changes. The following policies are recommended to be brought to the next board meeting for first read.

- a. Policy Policy 5512 - Harassment, Intimidation, or Bullying (M) (Revised) - had minor revisions and strikethroughs to make the language reflect the changes made to the MOA.
 - b. Policy 5533 - Student Smoking(M)(Revised) - the committee reviewed the minor updates to the policy. A board member requested that "other controlled dangerous substances" be included in the first sentence in addition to tobacco use and the other board members agreed.
 - c. Policy 7441 - Electronic Surveillance In School Buildings and On School Grounds (M) (Revised) - there were minor strikethroughs made and language added pertaining to providing law enforcement with the capacity to activate live streaming equipment during an emergency situation.
 - d. Regulation 7441 - Electronic Surveillance In School Buildings and On School Grounds (M) (Revised) changes included minor language pertaining to live streaming during an emergency situation and contact information of those who are authorized to activate the equipment.
 - e. Policy 9320 - Cooperation with Law Enforcement Agencies (M) (Revised) - minor changes to the language to match the changes to the MOA.
 - f. Regulation 9320-Cooperation with Law Enforcement Agencies(M) (Revised) - minor changes to the language to include cannabis throughout the regulation and the addition that the Superintendent shall designate a point of contact for each school building who shall be responsible for receiving all "Handle with Care" notices for students in accordance with with MOA.
6. Alert 234 (other policies)
- a. Policy 5710 - Student Grievance (Revised) - the changes to this policy involve the manner in which student grievances shall be heard. There are now three levels outlined and a timeline for the staff members, Principals and the Superintendent to respond.
 - b. Policy 9163 - Spectator Code of Conduct for Interscholastic Events - this policy is new and optional. The committee feels it is necessary. One board member asked if it can be integrated with policy 9161 Crowd Control, 9160 Public Attendance at school events as well as 2431 Athletic Competition. The committee agreed to review this when we review the 9000 section of the manual and consider combining all of these into one comprehensive policy. One board member recommended posting the policy at events. This will be discussed again in committee.
7. Agenda items: Agenda items: Policies 5512, 5533, 7441, 9320 and 5710
8. Next Meeting: Monday, February 24th at 4:00PM